**RBM Partnership to End Malaria**

**Partner Committee Co-chair Application**

**Strategic Communications Partner Committee**

**Background**

Since 1998, the RBM Partnership to End Malaria (formerly Roll Back Malaria) has been central to the global fight against malaria. The past twenty years have seen tremendous gains in reducing the burden of disease and progressing towards malaria elimination.

Since 2000, working in global partnership and solidarity, we have made historic progress against malaria, saving an estimated 7.6 million lives, preventing over 1.5 billion new malaria infections, and setting the world on a path to end the disease once and for all. As the global, multisectoral platform for coordinated action to end malaria, the RBM Partnership’s work will be instrumental in achieving the ambitious 2025 and 2030 malaria reduction and elimination targets and milestones, as well as Sustainable Development Goals (SDGs).

As part of the ongoing governance review and related transition, the importance of staggering terms of leadership and members of the Partnership’s governance mechanism came up several times. Staggering terms helps preserve institutional knowledge and ensure smooth continuity. In addition, at the 27th RBM Partnership Board meeting held on 16 May 2023 the Board discussed that it would consider the possibility of merging the Advocacy and Resource Mobilization Partner Committee (ARMPC) and the Strategic Communications Partner Committee (SCPC). Taking these aspects into consideration, at this time one SCPC Co-Chair vacancy will be filled for a three-year term.

**Introduction to Partner Committees**

The RBM Partner Committees (PCs) are intended to formalise, consolidate and amplify the Partnership priorities of advocacy, resource mobilisation, and country/regional support. The work of these Partner Committees is expected to align with the priorities outlined in the Global Technical Strategy 2016-2030 and Action and Investment to Defeat Malaria (AIM) 2016-2030, as well as with the RBM Partnership Strategic Plan 2021-2025 and annual budget and workplans.

The Leadership of each Partner Committee is expected to consist of two Co-Chairs - individuals nominated and selected amongst the RBM Partners - supported by a relevant Manager employed by the RBM Secretariat.

The RBM PCs are:

* Advocacy & Resource Mobilisation
* Country/Regional Support
* Strategic Communications

More information about the RBM PCs can be found here.

**Purpose of Strategic Communications Partner Committee (SCPC)**

The purpose of the SCPC is to develop and implement, in collaboration with the Secretariat, communications to achieve the advocacy objectives of the Partnership. The objective of the SCPC is to translate the overarching objectives of the Partnership into specific, aligned and inspirational messages that catalyse action.

**Eligibility**

Any person working or with significant experience in the field of global health and/or development, including both public and private sectors, and committed to the RBM Partnership vision is eligible to be considered for the role of a Partner Committee Co-chair. The Co-chair should be prominent leaders in the global malaria community and/or individuals who are able to ensure consistent resourcing of the Partnership mechanisms or global efforts to fight malaria.

**Partner Committee Co-chair: Roles and Responsibilities**

* In a process led and coordinated by the CEO through the Partner Committee Coordination Group, develop budgets and workplans for their respective Partner Committee to be incorporated in the Partnership workplan and budget for the CEO to submit to the Partnership Board for approval. Workplans will include strategic priorities, and present how results will be measured and reported to the Partnership Board.
* Convene workstream teams as required for the execution of the agreed workplans from among the Partner Committee members, ensuring a balanced geographicrepresentation, relevant skills and experience and capacity/time commitment.
* Working with the relevant Partner Committee Manager, oversee the work of the Partner Committee to implement the approved workplans. Implementation of activities may need to be prioritised by the Co-chair, in consultation with the Steering Group and the CEO as appropriate, to conform to available resources.
* Report annually to the Partnership Board on the progress of the approved workplans, or more frequently if required by the Partnership Board.
* Commit sufficient time to the Partnership, which may vary by Partner Committee, to allow successful implementation of the Board-approved workplans.

**Skills and criteria**

* Ability to solicit input from a wide range of stakeholders and ensure that input is included in the Partner Committee and Steering Group discussions.
* Ability to lead and manage a diverse group of people, ensuring that open communication is maintained, and all voices are heard.
* Possession of excellent communication skills and a history of written and spoken communication related to global health.
* Ability to work effectively with the Secretariat, to include an understanding of basic financial principles.
* High level of expertise in the subject matter of the relevant Partner Committee.

**Partner Committee Co-chair Time Commitment**

The Co-chair will need to be able to commit sufficient time to this important Partnership role, enough to allow full implementation of the agreed workplans, effective coordination of the Partner Committee and attendance at relevant stakeholder meetings. Whilst this time commitment may vary according to the committee needs, it is expected to constitute no less than 25% FTE.

The Committee Co-chair is a voluntary, unpaid roles, undertaken by selected individuals on behalf of the Partnership. It is, however, expected that each Committee will have some funding to support travel costs associated with their work for Partners unable to fund this themselves.

**A confirmation letter of support for their nomination and this time commitment will be required from the applicant’s employer(s)** before the appointment.

**Partner Committee Co-chair Nomination, Selection Process and Timeline**

Following a vacancy, the Co-chair is generally selected for a **three-year term** through an open and transparent process in accordance with the RBM Bye-Laws.

Nominations and self-nominations for this Co-chair role is now being requested using the application form below. Candidates may be nominated by RBM Partners. Any individual is encouraged to self-nominate if s/he has the required skills and experience and is willing to commit the time required.

In their nomination of candidates, all individuals and nominating partners need to ensure that due regard is paid to the above criteria and to ensure that all nominees:

1. Agree to their names being put forward.
2. Are prepared to serve on the PC and to attend all meetings either in-person, by videoconference or teleconference.
3. Recognize that they are only being nominated and that selection for the PC Co-chair is subject to the recommendations of the PC and approval by the Partnership Board.

**Selection Timelines**

1. 31 July 2023: Formal call for nominations published on RBM website: https://endmalaria.org/
2. 14 August 2023: Nominations close
3. By 18 Aug 2023: Evaluation and shortlisting of candidates by SCPC
4. By 23 Aug 2023: RBM Secretariat reviews the shortlisted candidates’ nominations and presents them to the Partnership Board for final selection and approval
5. By 28 Aug: The new SCPC Co-chair is approved by the RBM Board

**Additional Information**

Full details of the Partner Committee Terms of Reference and Partnership Bye Laws can be found at endmalaria.org:

* [**RBM Partnership to End Malaria Bye-Laws [in English – Revised in 2023]**](https://endmalaria.org/sites/default/files/RBM-Bye-Laws_adopted%20by%20the%20Board%20on%2016%20May%202023.pdf)
* [**RBM Partnership to End Malaria Strategic Communications Partner Committee Terms of Reference [in English]**](https://endmalaria.org/sites/default/files/RBM-Partner-Committee-TORs-SCPC-En.pdf)
* [**RBM Partnership to End Malaria Partner Committee Standard Operating Procedures (SOPs) [in English – Approved in 2017)**](https://endmalaria.org/sites/default/files/RBM-Partnership-PC-SOPs.pdf)

Any questions about the nomination process or any other aspects of the SCPC Co-chair selection should be addressed to RBM Board Affairs at BoardAffairs@endmalaria.org.

**Partner Committee Co-Chair Application Form**

Nomination and Self Nominations are being requested to fill these co-chair roles. Please complete the below sections in no more than 6 pages.

The deadline for submission is **18 August 2023**.

***Person Making the Nomination:***

|  |  |
| --- | --- |
| **Name** |  |
| **Current Position and Organisational Affiliation** |  |
| **Contact Information** | **Email:** |  |
| **Telephone** |

***Person Being Nominated (or Self-Nominated):***

|  |  |
| --- | --- |
| **Name** |  |
| **Current Position and Organisational Affiliation** |  |
| **Location:** |  |
| **Contact Information** | **Email:** |  |
| **Telephone** |

***For Persons Being Nominated by Others, has the Nominee:***

|  |  |
| --- | --- |
| *1. Agreed to their names being put forward?*  | Yes / No  |
| *2. Are prepared to serve as Partner Committee Co-Chair in line with the time commitments described?*  | Yes / No / Don’t Know  |
| *3. Are prepared to submit a confirmatory letter of support from their applicant’s employers?*  | Yes / No / Don’t Know  |

***Brief Biography***

Please provide a brief summary of the Nominee’s relevant professional experience, including any involvement with the RBM Partnership to End Malaria.

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***Evidence of Nominee’s Ability to Meet General Skill Requirements***

The following general skills will be required to be demonstrated by any applicants for the position of Co-Chairs (as expressed in the RBM Bye-Laws).

Please provide evidence as to the applicant’s skills and experience against each of the stated criteria.

|  |  |  |
| --- | --- | --- |
| ***Experience and Skills***  | ***Yes / No***  | ***Short Explanation of How Applicant Demonstrates These Skills***  |
| *Excellent understanding of malaria and wider development context.*  | Yes / No  |  |
| *Ability to solicit input from a wide range of stakeholders and ensure that input is included in Committee discussions.*  | Yes / No  |  |
| *Ability to lead and manage a diverse group of partners, ensuring that open communication is maintained and all voices are heard.*  | Yes / No  |  |
| *Possession of excellent communication skills and a history of written and spoken communication related to global health.*  | Yes / No  |  |
| *Ability to work effectively within a decentralised Partnership structure across different locations and time zones including with the supporting RBM Secretariat.* | Yes / No  |  |

***Evidence of Nominee’s Ability to Meet Strategic Communications Partner Committee Co-Chair Skill Requirements***

The following specific skills will be required to be demonstrated by any applicants for the position of Co-Chair of the Strategic Communications Partner Committee.

Please provide evidence as to the applicant’s skills and experience against each of the stated criteria.

|  |  |  |
| --- | --- | --- |
| ***Experience and Skills***  | ***Yes / No***  | ***Short Explanation of How Applicant Demonstrates this Experience/Skills***  |
|  |  |  |
| *At least 10 years’ experience of developing and managing multi-sector relationships and partnership coordination.*  | Yes / No  |  |
| *Significant experience of managing strategic media relations.*  | Yes / No  |  |
| *Experience of developing messaging frameworks.*  | Yes / No  |  |
| *A good understanding and experience of brand management and development.*  | Yes / No  |  |
| *Experience in the development of media platforms (website, social media platforms, traditional media production, etc.)*  | Yes / No  |  |

***Summary***

Please provide a brief summary of why you think that the person being nominated is a suitable candidate for the position of Partnership Committee Co-Chair:

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| --- |
|  |

***References***

Please provide the details of 1-2 additional references in support of the nomination.

|  |  |  |
| --- | --- | --- |
| **Name** | Referee 1 | Referee 2 (required if a self-nomination) |
| **Current Position and Organisational Affiliation** |  |  |
| **Contact Information** | **Email:** |  |  |
| **Telephone** |  |  |

***Submission***

Completed nomination forms should be returned **by 18 August 2023** to RBM Board Affairs at BoardAffairs@endmalaria.org.