

RBM Partnership Board Selection, Appointment, and Rotation Policy

Approved by the RBM Partnership Board on 17 November 2017

1. Objectives

- 1.1 The core objective of this policy is to provide effective and transparent guidance for the selection, appointment and rotation of the RBM Partnership Board.
- 1.2 This policy is consistent with the approved RBM Bye-Laws and retains and repeats core sections of this document in the interests of consistency and ease of reference.

2. Board Member Term of Office

- 2.1 Partnership Board Members serve the Partnership for a term of three (3) years, renewable once. A Partnership Board Member cannot be reappointed to the Partnership Board after serving two terms consecutively until a break of three (3) years has occurred. The Host Agency and WHO serve on the Board with no term limits.
- 2.2 The Partnership Board may agree to vary the terms of office of existing Board Members, by agreement of the Partnership Board by a two thirds majority.

3. Board Rotation

- 3.1 To ensure effective Board rotation, the RBM Partnership Board will rotate off one third (1/3) of the Board each year, in the first quarter of each financial year.
- 3.2 Board Members will be selected for rotation based on one of the following criteria:
 - a. They have resigned from the Board within the past twelve (12) months.
 - b. Their agreed term of office will cease at the designated rotation point.
 - c. They have volunteered to rotate in the interests of maintaining Board diversity and effective rotation.
- 3.3 In the event sufficient Board Member(s) do not satisfy one of the above criteria, the Board Chair may select individuals to be rotated.
- 3.4 The Board may agree, by majority vote, to fill a vacancy on the Board outside of the agreed rotation points in the interest of maintaining continuity of representation.

4. Board Member Reappointment

- 4.1 Upon expiry of the agreed term, the Board Member(s) will step down from the Board and, subject to the Board Members' experience, performance and skills continuing to be relevant to the Board, be eligible for reappointment.
- 4.2 A Board Member who is retiring from their first period of tenure and wishes to be considered for reappointment, may, at the discretion of the Partnership Board, be reappointed for a second term of up to three (3) years.
- 4.3 Board Members wishing to be reappointed will put themselves forward no less than four (4) weeks before the last quarter (by 30 September) of the financial year and the RBM Secretariat will then conduct an anonymous Board electronic vote. The Board Member(s) will be

reappointed provided their nomination is approved by a majority vote of the RBM Partnership Board.

- 4.4 Any Board Member reappointed for a second term retires upon expiry of the additional three (3) year term.

5. New Board Member Selection

- 5.1 When vacancies for the Partnership Board occur and the Partnership Board initiates a new selection process, it will establish the criteria for the member(s) to be selected. These criteria will be published on the RBM website along with a notice seeking nominations. The RBM Secretariat will administer the nominations process.
- 5.2 Candidates for the Partnership Board may be nominated by Partners or sitting Members of the Partnership Board.
- 5.3 The Partnership Board will appoint a Partnership Board Selection Committee (BSC) of a minimum of three and a maximum of five voting Partnership Board Members to review the nominations and recommend suitable candidates to fill vacancies in the Partnership Board. The Host Agency and WHO will be consulted by the BSC during the review process. The BSC will be chaired by the Partnership Board Chair and /or Vice Chair. The RBM Secretariat will supply the BSC with the details of the nominations received and act as the Secretariat for the BSC.
- 5.4 The BSC should make efforts to ensure their selection reflects the need for appropriate gender diversity, geographic balance (including appropriate sub-regional representation from affected regions) and for at least half of Partnership Board Members to be drawn from malaria affected countries and regions whether from government, civil society, multisectoral, private sector or international organisations.
- 5.5 The BSC will submit their recommended candidate(s) to fill the Partnership Board vacancies to the full Partnership Board for its approval at the next Partnership Board Meeting. In urgent cases, a special meeting of the Partnership Board may be convened to approve the BSC proposals. In the event that the Partnership Board does not approve the BSC recommendation(s), then the Partnership Board Chair will discuss with the Partnership Board members their objections. The Partnership Board will then decide next steps (e.g. re-run the entire nominations process, ask the BSC to reconvene and select alternative candidates from the existing set of nominations, postpone the process until a future date).
- 5.6 The decisions of the selection process will be posted on the RBM Partnership website.

6. Board Chair and Vice Chair Term of Office & Rotation

- 6.1 The Partnership Board Chair serves for a term of three (3) years, non-renewable, commencing when he/she takes up the role of Chair. The Vice Chair (if appointed) also serves for a term of three (3) years, non-renewable, commencing when he/she takes up the role of Vice Chair. The Partnership Board may vary the term of the Chair (and Vice Chair) if necessary to best serve the needs of the Partnership Board.
- 6.2 The incoming Partnership Board Chair will be elected prior to the end of the serving Chair's term, with sufficient time to achieve a smooth transition. Likewise, the incoming Partnership Board Vice Chair will be elected prior to the end of the serving Vice Chair's term, with sufficient time to achieve a smooth transition. Ideally the Chair and Vice Chair will have their terms staggered to ensure continuity of the leadership of the Partnership Board.

- 6.3 Before the expiration of the terms of the Chair and Vice Chair, as provided for other Partnership Board Members in section 4 above, the Chair and Vice Chair will be able to request their reappointment to the Board – either as a member or in a different Board leadership position (according to section 7 below).

7. Board Chair and Vice Selection

- 7.1 The Chair (and Vice Chair) will be elected by the Partnership Board from amongst their members.
- 7.2 Approximately six (6) months before the end of the Chair (and Vice Chair) term of office, the Chair will solicit from the Partnership Board nominations for his/her successor. Any Partnership Board Member may nominate candidates for either position. Candidates are considered eligible for election when they have received a nomination and their nominations have been seconded by another Partnership Board Member. If there is more than one (1) nomination, the Partnership Board will make the selection by a vote. This can be in person at a Partnership Board Meeting or electronically. The successful candidate will require a simple majority of the votes of the Partnership Board Members cast.
- 7.3 The RBM Secretariat will administer the process for the nomination and election of the Chair (and Vice Chair). The election process should be completed at least three months prior to the end of the Chair's (and Vice Chair's) term of office to allow for a smooth handover period.

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